

# HEALTH SERVICES POLICY & PROCEDURE MANUAL

North Carolina Department Of Correction  
Division Of Prisons

SECTION: Care and Treatment of Patient –  
Access to Services

POLICY # TX I-2

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SUBJECT: Specialty Medical Clinics

EFFECTIVE DATE: May 2002  
SUPERCEDES DATE: June 1996

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**Reference: ACA Standard 4<sup>th</sup> Edition 4-4348**

## PURPOSE

To provide guidelines for accessing specialty medical clinics.

## POLICY

When the attending physician determines that the patient has a condition which requires evaluation by a specialist, such arrangements must be in accordance with Utilization Review Guidelines.

## PROCEDURE

1. When in the opinion of the attending physician (primary care unit doctor) that care needed cannot be render by him/her, a request will be made to the utilization review section for the use of local specialty consultants.
2. The referring facility will initiate a consultation form DC-767 to be completed on each visit for specialty consultation, both internal and external.
3. Whenever possible, established in-house consulting specialty clinics should be used.
4. The outpatient medical record will accompany the inmate to his appointment.
5. Copies of the consultant's recommendations will be returned with the inmate to the correctional facility.
6. The attending physician shall review all consultant orders prior to implementation.



5/30/02

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Paula Y. Smith, MD, Director of Health Services

Date

SOR: Deputy Medical Director